

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2023/24

REGULAR ITEMS:

- Executive Committee Forward Plan
- Overview and Scrutiny Committee Work Programme 2023/24 (to include the Action List Update on a quarterly basis – June, September, December and March meetings each year).

<u>Additions to 16 January 2024</u>				
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<u>Deletions from 16 January 2024</u>				
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Committee Date: 13 February 2024				
Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Council Plan Performance Tracker– Quarter Three 2023/24	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Director: Corporate Resources	Leader of the Council	No.
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (6 February 2024).	N/A	N/A	No.

Committee Date: 26 March 2024

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Economic Development and Tourism Strategy Review	To consider the draft Economic Development and Tourism Strategy and to recommend to the Executive Committee that it be approved.	Head of Service: Community and Economic Development	Lead Member for Economic Development/ Promotion	Yes - September 2023 – due to need to wait for the outcome of Gloucestershire County Council’s strategy. Previously deferred from January, February and July 2023 as further discussions required due to the importance of the document for Tewksbury Borough.
Housing and Homelessness Strategy	To monitor delivery of the actions in relation to the Housing and Homelessness Strategy.	Director: Communities	Lead Member for Housing, Health and Wellbeing	No.
Customer Care Strategy	To consider the progress made against the actions within the Customer Care Strategy during 2023/24 and to endorse the action plan for 2024/25.	Associate Director: Transformation	Lead Member for Customer Focus	No.

Committee Date: 26 March 2024

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Depot Services Working Group Annual Report	To consider the progress made by the Working Group in 2023/24.	Director: Communities	Lead Member for Clean and Green Environment	No.
Overview and Scrutiny Committee Work Programme 2024/25	To consider and approve the forthcoming Committee work programme	Director: Corporate Resources	Lead Member for Corporate Governance	No.
Overview and Scrutiny Committee Annual Report 2023/24	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted, both internally and publicly, to reinforce transparency and accountability in the democratic process.	Director: Corporate Resources	Lead Member for Corporate Governance	No.

Committee Date: 26 March 2024

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (22 March 2024).	N/A	N/A	No.
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (12 March 2024).	N/A	N/A	No.

PENDING ITEMS				
Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Date Item Added to Pending
Community Safety Plan Monitoring Report	Annual report – programme in once Community Safety Plan has been agreed (expected April 2023).	Director: Communities	Lead Member for Community	February 2023
Review of Economic Development and Tourism Strategy	To consider the draft Economic Development and Tourism Strategy and to recommend to the Executive Committee that it be approved.	Head of Service: Community and Economic Development	Lead Member for Economic Development/ Promotion	September 2023 – due to need to wait for the outcome of Gloucestershire County Council's strategy. Previously deferred from January, February and July 2023 as further discussions required due to the importance of the document for Tewksbury Borough. – Moved to 26 March 2024 as advised at O&S Committee on 5 December 2023.
Green Champions	Action from Overview and Scrutiny Committee meeting on 12 September 2023 that the Green Champions attend a future meeting of the Committee as and when appropriate.	Director: Communities	Lead Member for Clean and Green Environment	12 September 2023

PENDING ITEMS

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Date Item Added to Pending
Cost of Living Crisis	Potential item for scrutiny suggested by the Leader – subject to discussion between the Chair, Leader and relevant Officers as to how this may be taken forward.	Director: Corporate Services	Leader of the Council	5 December 2023